



DONALD L. WOLFE, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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July 6, 2006

IN REPLY PLEASE  
REFER TO FILE: PM-2

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AS-NEEDED DISASTER CONSTRUCTION MANAGEMENT SERVICES  
AWARD AGREEMENT - VARIOUS DISASTER RECOVERY PROJECTS  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER  
THAT YOUR BOARD:**

Authorize the Director of Public Works to execute a Consultant Services Agreement with Disaster Recovery Managers (DRM) for a \$5 million not-to-exceed fee to be financed from the Federal and State Disaster Aid budget to provide as-needed disaster recovery construction project management and related services for a three-year term with two additional one-year renewal options, and establish the effective date following Board approval.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We are recommending your Board authorize the Director of Public Works to obtain as-needed construction project management and related support services that will enhance the County's ability to recover from declared disasters.

During past disasters, the County has augmented its construction project management services from the private sector. Recent nationwide disasters have highlighted the need for the County to also be better equipped to recover from declared disasters. As part of the County's disaster preparedness for the region, the recommended as-needed Agreement will assist Public Works in responding to recovery needs of the County for declared disasters. The necessary related expenditures will be recovered through the

Federal Emergency Management Agency/Office of Emergency Services disaster claiming process and/or claims against commercial insurance carriers, if applicable.

It is anticipated that in the event of a major disaster, the number of projects managed by Public Works will increase substantially and suddenly. To ensure adequate resources with the appropriate level of training and experience are available to execute work in response to a disaster without loss of continuity, we are recommending an as-needed construction project management services Agreement with DRM for a \$5 million not-to-exceed fee for a three-year term with two additional one-year renewal options. In the event of a disaster, the consultant staff, under Public Works' supervision, will perform project management duties for the repair or construction of health centers, courts, correctional and detention facilities, beach facilities, libraries, parks, fire and sheriff stations, and various other facilities in support of the County's Disaster Recovery Program.

#### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

This action meets the County Strategic Plan Goal of Service Excellence as it provides for a quicker recovery from disasters.

#### **FISCAL IMPACT/FINANCING**

Public Works has negotiated a \$5 million not-to-exceed fee with DRM to provide as-needed services over the three-year period.

As requested by your Board on January 29, 2002, this Agreement includes the required Cost of Living Adjustment Provisions and complies with County policy.

No impact on the County's General Fund is expected from these actions. The cost of the recommended project management services will be funded from the Federal State Disaster Aid Budget, and the Agreement will be encumbered incrementally only as the need for services arises.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard Agreement, in the form previously approved by County Counsel, will be used. The existing Consultant Services Agreement includes the standard Board-directed clauses that provide for Contract terminations, renegotiations, and hiring qualified displaced County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for Contract award, DRM is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractors shall notify their employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

DRM is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

#### **ENVIRONMENTAL DOCUMENTATION**

Awarding this Agreement will have no potential impact on the environment and is not subject to the California Environmental Quality Act.

#### **CONTRACTING PROCESS**

On October 11, 2005, Public Works issued a Request for Proposals to 56 firms for as-needed disaster construction project management and related services to assist Public Works in the management of the County's Disaster Recovery Program.

Eight proposals were received and an evaluation committee, comprised of staff from Public Works and the Chief Administrative Office, assessed their qualifications. Oral presentations were made to the evaluation committee by the three highest rated firms as part of the assessment process. The selected firm, DRM, is the best qualified to provide the required services based upon their proposed organizational structure, support resources, technical and administrative expertise, experience, and proposed work plan. The firm was selected without regard to race, creed, color, or gender.

As requested by your Board on February 3, 1998, this Contract opportunity was listed on the Doing Business with Us website. A copy of the website posting is included as Enclosure A for your reference.

DRM's Community Business Enterprises participation data and three-year contracting history with the County are on file with Public Works.

The Honorable Board of Supervisors  
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**IMPACT ON CURRENT SERVICES**

There will be no negative impact on current County services or projects during the performance of the recommended services.

**CONCLUSION**

Please return one adopted copy of this letter to the Chief Administrative Office and Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Director of Public Works

DAVID E. JANSSEN  
Chief Administrative Officer

RB:bb  
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Enc.

cc: Auditor-Controller  
County Counsel  
Office of Affirmative Action Compliance  
Department of Public Social Services (GAIN/GROW Program)

### Bid Detail Information

**Bid Number :** AEDM000046

**Bid Title :** REQUEST FOR PROPOSALS FOR AS-NEEDED DISASTER CONSTRUCTION PROJECT MANAGEMENT SERVICES

**Bid Type :** Service

**Department :** Public Works

**Commodity :** CONSULTING SERVICES - CONSTRUCTION

**Open Date :** 10/11/2005

**Closing Date :** 11/8/2005 5:00 PM

**Bid Amount :** N/A

**Bid Download :** Not Available

**Bid Description :** The Los Angeles County Department of Public Works (Public Works) is inviting proposals from qualified firms to provide construction project management services as a member of Public Works Disaster Project Delivery Team in support of Public Works Project Management Division located in Alhambra, California.

The County's objective is to select a consultant firm (Consultant) that demonstrates the highest level of experience and capability to provide as-needed FEMA funded construction project management services. The Public Works Disaster Project Delivery Team's intent is to employ individuals from a qualified Consultant that exhibit pro-active leadership and good planning and management practices. Of particular importance is the ability of the successful firm to provide staff that are self motivated and can quickly learn the County's Capital Project delivery process to manage FEMA funded projects to successful, on time, and on or below budget targets. One as-needed contract will be awarded from this solicitation.

Proposals must be addressed and submitted to the Department of Public Works, Architectural Engineering Division, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803, attention Ms. Kathleen Gandara, no later than 5:00 p.m., November 8, 2005. Envelopes should be marked: "As-Needed Disaster Construction Project Management Services."

Copies of the RFP are available by e-mail by request to [kgandara@ladpw.org](mailto:kgandara@ladpw.org) or fax. If you have any questions regarding this Request for Proposals, you may contact Ms. Gandara by e-mail or send a fax to (626) 979-5311.

**Amendment Date :** 11/8/2005 Notice "A" was issued on October 27, 2005. Notice "A" revised the Non-Responsibility and Debarment Language.

**Contact Name :** Kathleen Gandara

**Contact Phone# :** (626) 458-2566

**Contact Email :** [kgandara@ladpw.org](mailto:kgandara@ladpw.org)

**Last Changed On :** 10/12/2005 10:13:47 AM

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